Capturing and Sharing Success Tool

Use the form below to provide the opportunity for participants to practice capturing an example of the company experience in action.

1	**Who do you wish to nominate?**	
2	**Date of event:**	
3	**Nomination Description** Briefly: • Describe the specific action that others can learn from. • Share the impact or potential result of the action. *Instead of just saying John is great, talk about a specific time John was great, connect it to the company experience if possible, and indicate the impact or result of that action.*	
4	**Event Title or "Headline"** *What would be the headline in your morning newspaper?*	
5	**Select categories that apply to this event.** *Select one or two that best categorize your nomination.*	Add Core Values here:

6	**Impact on Results** *Select the impact on organizational results. For each Key Performance Indicator, select one level.*	**Key Performance Indicators** (Add desired business results below.)	**Select one per indicator.**			
			N/A	Low	Med	High